## INTERNATIONAL ASSOCIATION OF EXHIBITIONS AND EVENTS, INC.

# FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

FOR THE YEAR ENDED SEPTEMBER 30, 2014



### INTERNATIONAL ASSOCIATION OF EXHIBITIONS AND EVENTS, INC.

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors International Association of Exhibitions and Events, Inc.

We have audited the accompanying statement of financial position of International Association of Exhibitions and Events, Inc. as of September 30, 2014, and the related statements of activities and changes in net assets and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of International Association of Exhibitions and Events, Inc. as of September 30, 2014, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Dallas, Texas

Jox, Byrd + Company, P.C.

June 3, 2015

# INTERNATIONAL ASSOCIATION OF EXHIBITIONS AND EVENTS, INC. STATEMENT OF FINANCIAL POSITION SEPTEMBER 30, 2014

### **ASSETS**

CASH AND CASH EQUIVALENTS	\$	944,780
INVESTMENTS		1,984,169
ACCOUNTS RECEIVABLE Accounts receivable - trade, net Due from affiliates Other receivables		42,994 7,049 46,940
INVENTORY		10,525
PREPAID EXPENSES AND OTHER ASSETS		212,987
PROPERTY AND EQUIPMENT, net	_	99,721
	\$_	3,349,165
<u>LIABILITIES AND NET ASSETS</u>		
Accounts payable - trade Accrued expenses and other liabilities Deferred revenues	\$	41,234 153,157 2,381,167 2,575,558
NET ASSETS Unrestricted net assets Temporarily restricted net assets	<u>-</u>	503,463 270,144 773,607
	\$_	3,349,165

## INTERNATIONAL ASSOCIATION OF EXHIBITIONS AND EVENTS, INC. STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS FOR THE YEAR ENDED SEPTEMBER 30, 2014

				Temporarily		
		Unrestricted		Restricted		Total
Unrestricted revenues and program fees	-		-	_	_	
Membership dues	\$	1,255,939	\$	-	\$	1,255,939
Meetings		2,684,026		-		2,684,026
Education		585,615		-		585,615
Publications and products		347,255		-		347,255
Other programs		43,650		-		43,650
Investment income, net		153,974		-		153,974
Contributions	-	-	-	246,350	_	246,350
Total revenues and program fees	-	5,070,459		246,350	-	5,316,809
Expenses						
Program services		104,632		_		104,632
Membership services		842,070		-		842,070
Meetings		2,277,513		_		2,277,513
Education		597,793		_		597,793
Publications and products		284,627		_		284,627
Public relations campaign		226,910		_		226,910
General and administrative	-	853,519			_	853,519
Total expenses	_	5,187,064	· <del>-</del>		_	5,187,064
REVENUES OVER (UNDER) EXPENSES		(116,605)		246,350		129,745
Net assets released from restrictions	_	226,910	. <u>-</u>	(226,910)	_	
CHANGE IN NET ASSETS		110,305		19,440		129,745
NET ASSETS, beginning of year	_	393,158	. <u>-</u>	250,704	_	643,862
NET ASSETS, end of year	\$_	503,463	\$	270,144	\$_	773,607

# INTERNATIONAL ASSOCIATION OF EXHIBITIONS AND EVENTS, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED SEPTEMBER 30, 2014

CASH FLOWS FROM OPERATING ACTIVITIES		
Changes in net assets	\$	129,745
Adjustments to reconcile revenues under expenses		
to net cash used in operating activities:		
Net gain on investments		(153,974)
Depreciation and amortization		48,108
Changes in assets and liabilities:		
Accounts receivable - trade		103,507
Inventory		10,768
Prepaid expenses and other assets		(103,253)
Accounts payable - and accrued liabilities		(46,853)
Deferred revenues		186,924
Net cash provided by operating activities		174,972
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment		(48,393)
Purchase of investments		(236,344)
Proceeds from sales of investments		334,628
Net cash provided by investing activities	_	49,891
•		
NET INCREASE IN CASH AND CASH EQUIVALENTS		224,863
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	_	719,917
CASH AND CASH EQUIVALENTS, END OF YEAR	\$_	944,780

#### 1. HISTORY AND ORGANIZATION

International Association of Exhibitions and Events, Inc. (the Organization) is a not-for-profit membership organization exempt from income tax under Section 501(c)(6) of the U.S. Internal Revenue Code. The Organization was incorporated in the state of Texas. The Organization's international office is located in Dallas, Texas and serves numerous chapter offices located throughout the United States. The purpose of the Organization is to promote the exhibitions and events industry throughout the world and to provide for the education and professional growth of its members.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting.

#### Basis of presentation

Accounting principles generally accepted in the United States of America require the Organization to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

*Unrestricted net assets* include those economic resources of the Organization which are expendable for any purpose in performing the primary objectives of the Organization. They are not subject to donor-imposed restrictions.

Temporarily restricted net assets include those assets whose use is limited by donor-imposed stipulations that expire by either passage of time or actions of the Organization. At September 30, 2014, temporarily restricted net assets comprised funds restricted for public relations and advertising.

Permanently restricted net assets include donor-restricted funds that must be maintained permanently. The Organization did not have any permanently restricted net assets as of September 30, 2014.

#### Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to makes estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued

#### Cash and cash equivalents

The Organization considers all highly liquid instruments purchased with a remaining maturity of three months or less to be cash equivalents. The Organization places its cash and cash equivalents with high credit quality financial institutions in amounts that exceed federally insured limits. The Organization has not experienced any losses on such accounts.

#### Accounts receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. An allowance for doubtful accounts is based on historical experience and an evaluation of the outstanding receivables. A difference between the amount due and the amount management expects to collect are recognized in the statements of activities as bad debts expense in the period in which those differences are determined. Balances outstanding after management has used reasonable collection efforts are written off through a charge to the allowance for doubtful accounts and a credit to accounts receivable. There was no allowance for uncollectible accounts at September 30, 2014, as management believed all accounts to be fully collectible.

#### Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the accompanying consolidated statements of financial position. The realized and unrealized gains and losses are netted in the accompanying consolidated statements of activities.

#### <u>Inventory</u>

Inventory is stated at the lower of cost (specific identification basis) or market, and consists of publications.

#### Property and equipment

Property and equipment is stated at cost if purchased, or at fair value at the date of donation, if contributed, and includes expenditures for major betterments and renewals. Maintenance and repairs are expensed as incurred unless they materially prolong the useful life of the asset. The Organization depreciates property and equipment using the straight-line method over the estimated useful lives of the assets which range from three to five years.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued

#### Membership dues and deferred revenue

Membership dues are recognized as revenues over the service period of the membership. Deferred revenue also includes advance registrations and payments for future events and meetings.

#### Federal income taxes

The Organization exempt organizations under Section 501(c)(6) of the U.S. Internal Revenue Code. Income from activities substantially related to the pursuit of their exempt purposes is not subject to federal income tax. Unrelated business income (income, net of related expenses, from activities not substantially related to the pursuit of their exempt purposes) is subject to federal income tax. The Organization did not have any liability for unrelated business income tax at September 30, 2014.

#### Compensated absences

Employees of the Organization are entitled to paid vacation, paid sick days and personal days off depending on job classification, length of service and other factors. Compensated absences are earned on a calendar year basis and amounts not used at the calendar year end do not carry over to the following year. Compensated absences have been accrued in the consolidated financial statements and are included in accrued expenses.

#### Subsequent events

Subsequent events have been evaluated through June 3, 2015, which is the date the financial statements were available to be issued.

#### 3. INVESTMENTS

Investments consisted primarily of mutual funds, exchange traded funds and marketable equity securities at September 30, 2014. Investment income is summarized as follows for the year ended September 30, 2014:

Interest and dividends	\$	99,086
Realized and unrealized gain, net	_	54,888
	\$	153,974

#### 3. INVESTMENTS - continued

Investments measured at fair value on a recurring basis at September 30, 2014, are as follows:

	Fair Value Measurements at Reporting Date Using							
	(	<b>Quoted Prices</b>						
		in Active		Significant				
		Markets for		Other		Significant		
		Identical		Observable		Unobservable		
		Assets		Inputs		Inputs		
	_	(Level 1)		(Level 2)		(Level 3)	_	Total
Marketable equity securities	\$	114,467	\$	_	\$	_	\$	114,467
	,	,	•		,		,	,
Mutual funds and exchange-traded funds:								
Fixed income		1,063,553		-		-		1,063,553
Equity	_	806,149	-				_	806,149
	\$	1,984,169	\$		\$		\$_	1,984,169

Marketable equity securities and mutual funds reported as Level 1 are determined by reference to quoted market prices for investments listed on an active exchange or over-the-counter market.

The Organization does not hold any fair value assets that are Level 2 or 3.

These investments have been placed with high credit quality financial institutions which are not federally insured and are therefore subject to credit risk. The Organization has not experienced any losses on such accounts.

#### 4. PROPERTY AND EQUIPMENT

Property and equipment is summarized as follows at September 30, 2014:

Furniture, office equipment and software	\$	579,033
Less accumulated depreciation	_	(479,311)
	\$	99,722

Depreciation expense was \$48,108 for the year ended September 30, 2014.

#### 5. COMMITMENTS

The Organization leases its office space under a non-cancelable operating lease. Rent expense was \$105,400 for the year ended September 30, 2014. Future minimum operating lease payments for office space for future years are as follows:

Year ending	
September 30	Amount
2015	\$ 108,373
2016	87,070
2017	109,014
2018	107,200
2019	103,083

#### 6. RETIREMENT PLAN

The Organization established a defined contribution plan that qualifies for the deferral arrangement under U.S. Internal Revenue Code 401(k). The plan is available to eligible employees (by tenure) who choose to participate. Each year, participants may contribute up to the maximum dollar amount allowed by law. The plan allows for discretionary profit sharing contributions by the Organization. For the year ended September 30, 2014, the Organization contributed \$97,853 to the plan.

#### 7. RELATED PARTY TRANSACTIONS

The Organization is affiliated with The Center for Exhibition Industry Research Foundation (CEIRF) and shares certain management resources and facilities with CEIRF and funds certain costs of CEIRF. During 2014, the Organization paid \$35,680 to CEIRF in connection with these arrangements. At September 30, 2014, \$7,049 was receivable from CEIRF and that balance is reflected in the Statement of Financial Position.