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Attachment 3 Letter to Consular Section, US Embassy/Consulate
Supporting Application for Visa Renewal/Extension by Foreign Individual
(By mail or E-Mail attachment)
Consular Office Show/Association LOGO
U.S. Embassy Address
City/Country
Address

Dear Sir or Madam:

This letter of support is provided for the application for a visa (or renewal or extension) by the individual named in the attached letter of invitation. (Mr./Ms. X,)

Mr./Ms. X is known by our organization as a respected (engineer, senior manager, owner, etc.) of a firm operating in the industry/sector of our (exhibition/association) and who has participated in our event (once, twice, multiple times) over the past ___number___ of years. He/She has (exhibited, participated in our presentations program, served as member of our board, represented Y US firm,) on ___#___ occasions.

Based upon our experience with this individual, and the knowledge that he/she has visited the United States ___Z___ number of times in the past in accord with previous visa approvals, we hope that previous experience may be helpful in your consideration of a future visa approval.

As you may know, individuals invited and participating in our (trade only/specialized) event who travel from abroad typically do so in furtherance of an intent to (find new products and services in the U.S. to represent in their home market) or to develop new business relationships with US firms leading to expanded exports for the United States. Our ___tradeshow/conference___ in large part is designed to facilitate such contacts, and the generation of new business relationships abroad.

Thank you for your kind consideration.

Sincerely,

Official of Show/Association