



Please sign and return to IAEE headquarters.

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**Part I:**

I have read, understand, and agree to the requirements listed in the Chapter Management Handbook.

**Part II:**

I have read, understand, and agree to the Chapter Charter signed in 1997 and filed at IAEM (now known as IAEE). It states:

The International Association for Exhibition Management (IAEM) under authority granted by its Bylaws, hereby charters and establishes my chapter of International Association for Exhibition Management (IAEM) this 2<sup>nd</sup> day of June 1997, to serve its members.

**Part III:**

Article I. Purpose

IAEE (formerly known as IAEM) promotes the unique value of exhibitions and events that bring buyers and sellers together such as road shows, conferences with an exhibition component, and proprietary corporate exhibitions, and IAEE is the principal resource for those who plan, produce and service the industry. My chapter shall engage in activities that are consistent with the IAEE Bylaws and compatible with the purposes and objectives of IAEE.

Article II. Qualifications for Membership

Member representatives of organizations in good standing are automatically enrolled in their local chapter, based on the zip code/postal code of their membership record. If a member representative wishes to belong to an additional chapter, then he/she may do so for an additional fee. Non-member organizations may not be chapter members.

Article III. Separate Legal Entity

My chapter shall exist as a separate legal entity, responsible for compliance with all federal, state, and local laws, including the filing of all tax returns. As a separate legal entity, my chapter is primarily responsible for its own debts and obligations. My chapter shall not at any time purport to represent IAEE, but so long as it is a chapter in good standing, it shall identify itself as the local chapter of IAEE.

Article IV. Governance

Chapter Bylaws and dues are subject to prior approval by the IAEE Board of Directors. The semi-annual activity and financial reports required by IAEE shall be transmitted no later than August 15<sup>th</sup> and February 15<sup>th</sup> to the headquarters of IAEE. The chapter shall comply with all of its Bylaws and duly authorized policy decisions of its Board of Directors.

Article V. Chapter Commitments to IAEE

The Chapter pledges to support IAEE in meeting the objectives of its organizations and membership. In the event of disagreements involving policy decisions, there shall be an immediate effort by the Chapter and IAEE to settle the dispute, claim, question, or disagreement. To this effect, both IAEE and the Chapter shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution.

Name of Chapter: \_\_\_\_\_

\_\_\_\_\_  
2010 Chapter Chair Signature / Print Name Date

\_\_\_\_\_  
2010 Chapter Vice Chair Signature / Print Name Date

\_\_\_\_\_  
IAEE Representative Date