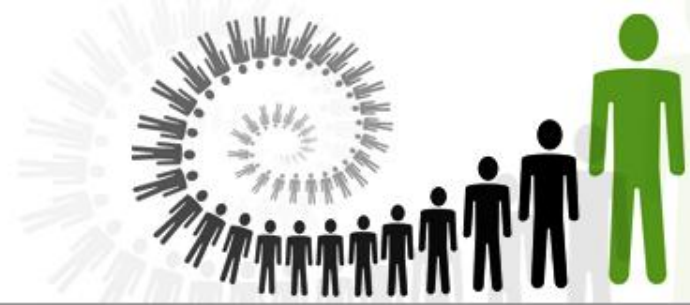


You're an IAEE Committee or  
Task Force Member  
*Now What?*

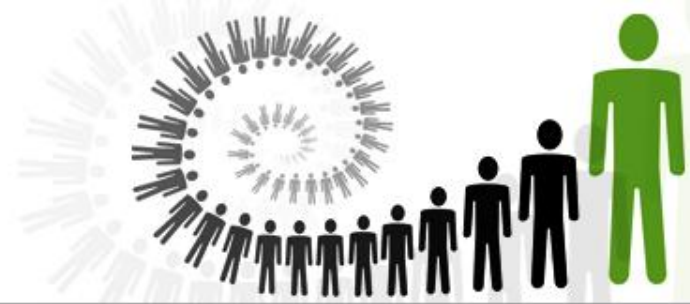
# Welcome!



- IAEE is honored to have you as a member of our volunteer leadership team.
- The pages that follow will provide an introduction to the role of IAEE volunteer.

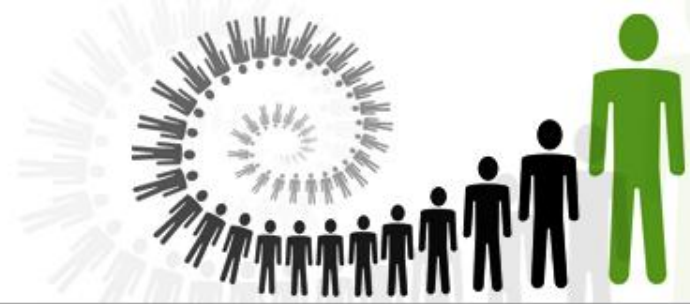


# IAEE's Mission & Vision



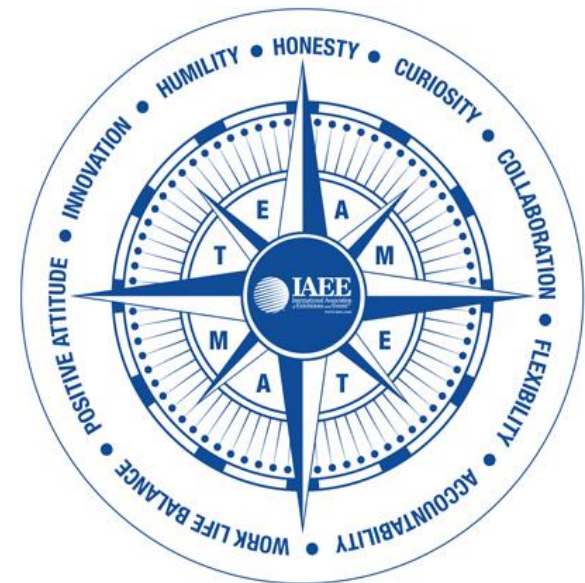
- Mission - IAEE globally promotes the unique value of exhibitions and events and is the principal resource for those who plan, produce and service the industry.
- Vision - To be the industry leader through innovation, thought leadership and learning. IAEE will be a trusted, objective, ethical and credible authority for advocacy, learning and best practices.

# IAEE's Core Principles

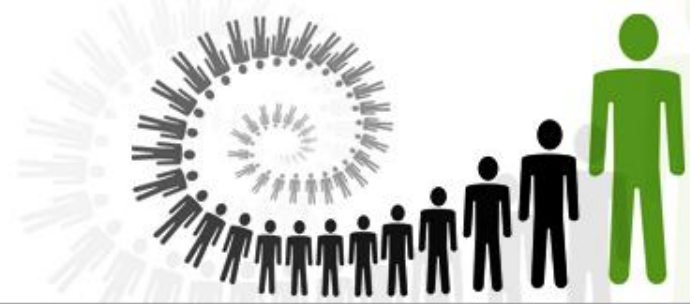


## What it Means to be on the IAEE Team

Creating a remarkable customer experience for our members requires assembling a remarkable team. We believe remarkable teams include a wide range of unique individuals with a variety of experiences, expertise, personalities and points of view. Embracing and harnessing this diversity creates an environment where remarkable results are achieved.

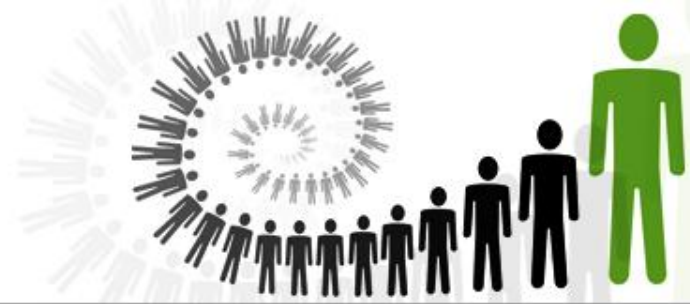


# Overview



- The recruitment of quality volunteer leaders is essential for IAEE.
- Every effort is made to place the volunteer on the committee/task force best suited to their skill set and interests.
- Term limits are set to ensure wide industry engagement and fresh perspective.

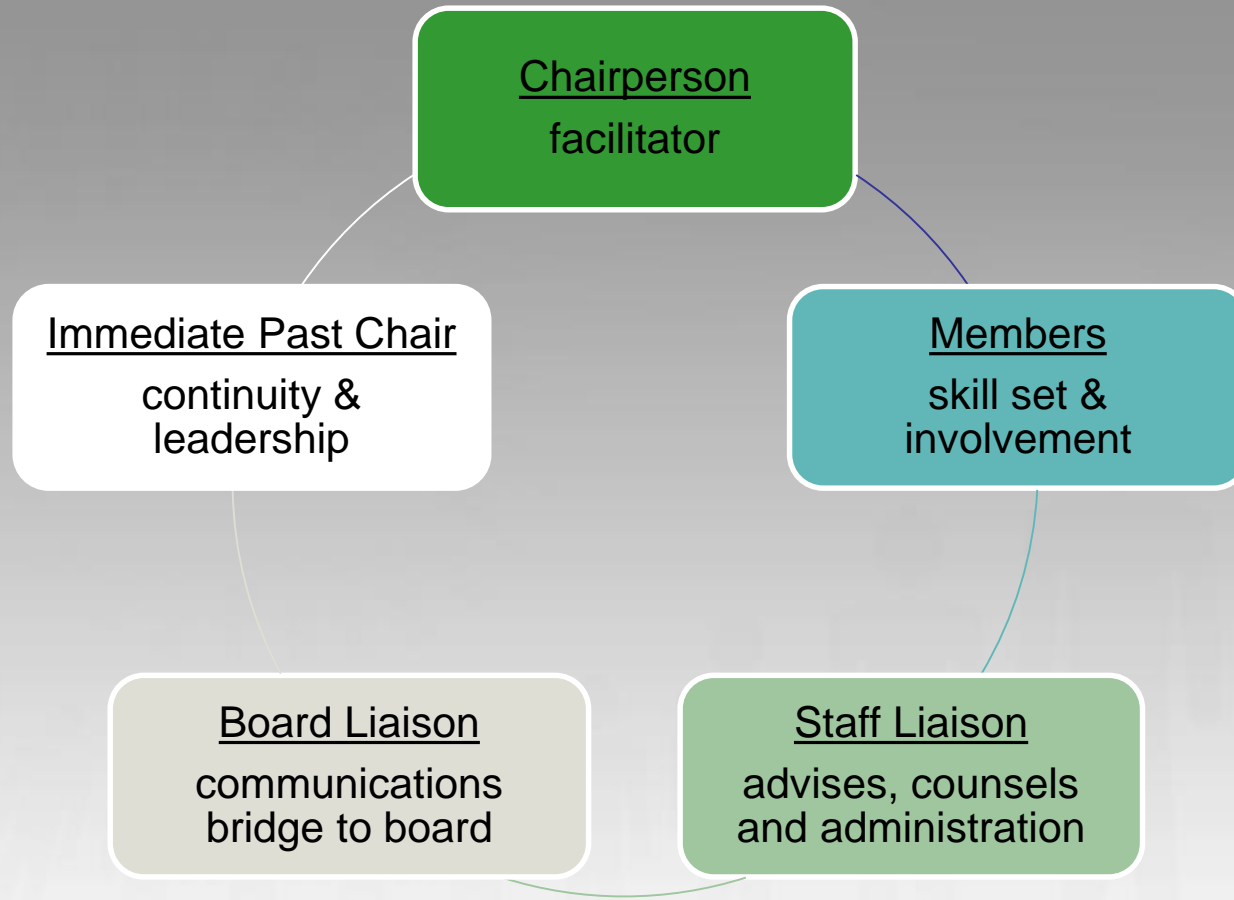
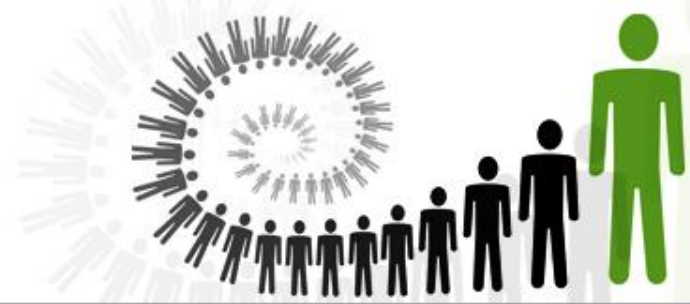
# Overview, Cont'd.



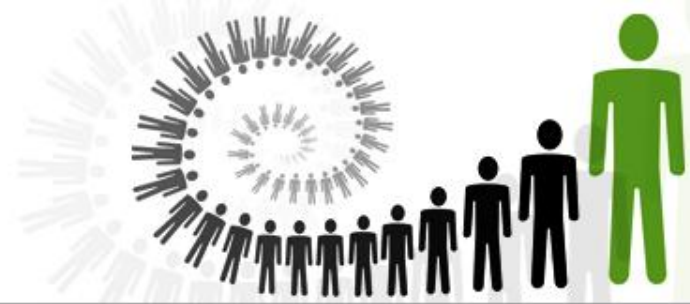
- As a global organization, balanced group dynamics and diversity are considerations for IAEE.
  - Cultural and ethnic background
  - Regional representation
  - Size of organization/exhibition or event
  - Longevity in the industry
  - Gender
  - Current position/function title
  - Industry segment



# Committee/Task Force Structure



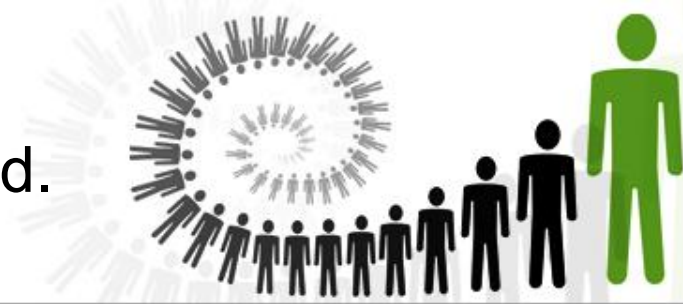
# Policies & Procedures



- A charge detailing the purpose, charge and time commitment will be provided with committee/task force member welcome documentation.
- IAEE has antitrust, conflict of interest and code of ethics policies that must be strictly adhered to. A statement of expectations/conflict of interest form must be signed by all committee/task force members before participating.
- Data Protection/GDPR: As a part of your volunteer involvement you may have access to/knowledge of member personal data. This information is confidential and only to be used for the purpose intended and not for your personal/organization use.

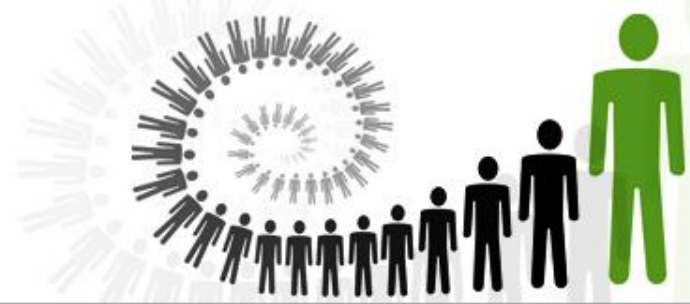


# Policies & Procedures, Cont'd.



- Committee members can serve three consecutive, one-year terms before rotating off for at least one year. Officers may hold a term for one year or until a replacement is appointed.
- Task force member terms are one year or until the work of the task force is completed.
- Committee/task force members must be members in good standing. *(Exceptions will be made in special cases where a specialized area of expertise is needed.)*

# Governance Resources



## IAEE Website

[www.iaee.com](http://www.iaee.com)

ABOUT tab/Governance – documents and information of interest to those serving as volunteer leaders for IAEE.

(listed to the right)

- Bylaws
- Code of Ethics
- Committee List
- Committee Interest Form/Charges
- Leadership Handbooks
- FAQ's
- Preferred IAEE Partners
- Antitrust/Conflict of Interest Policies

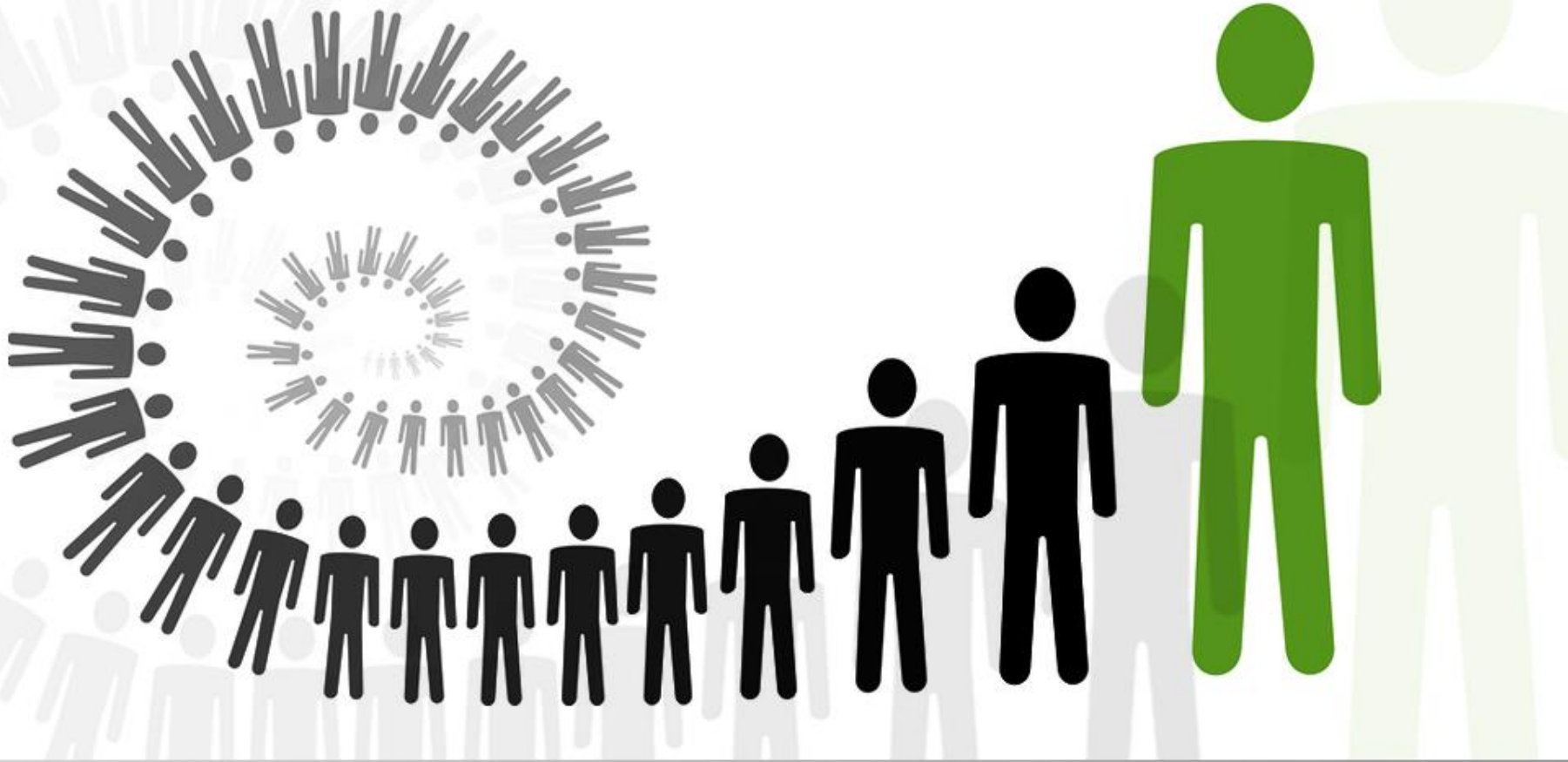


- MemberLink is IAEE's members-only community.
- Committee and Task Force members have their own communities with files, postings and discussions relevant to that particular Committee or Task Force assigned.
- Access your communities by following details to the right.

Home page, [www.iaee.com](http://www.iaee.com)

Member Log In (upper right corner)

- Click Log On
- Enter email address
- Enter password
- Click Log On
- Click on MemberLink
- Click on My Profile
- Click on My Communities
- Look for the specific Committee or Task Force you belong to



## Questions?

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