

**Chapter Speaker Request Form**

**for IAEE Board of Directors/Staff**

When requesting an IAEE staff or board member for speaking engagements, please submit the following information to Lisa Buchanan at lbuchanan@iaee.com or fax to 972.458.8119. **For planning purposes, requests should be submitted no later than 31 January 2020.**

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| **Chapter:** | | **Contact name:** | |
| **Contact email address:** | | | **Contact phone:** |
| **On-site contact name:** | | | **On-site contact’s**  **mobile number:** |
| **Date of event:** | | **Time of event:** | |
| **Speaker requested:**  **IAEE Chairperson**  **Other IAEE Board Member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **IAEE Chairperson-Elect**  **Other IAEE Staff Member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **David DuBois, CMP, CAE, FASAE, CTA, IAEE President**  **Cathy Breden, CMP, CAE, IAEE Executive Vice President & COO/Executive Director, CEIR** | | | |
| **Desired topic:** | | | |
| **Type of Event** (luncheon, networking, reception, etc): | | | |
| **Expected Attendance:** | **Location**  **(include address):** | | |
| **Will chapter make hotel and ground transportation arrangements:**  **Yes**  **No** | | | |

Questions? Please contact Lisa Buchanan, Director of Membership and Chapter Engagement

lbuchanan@iaee.com ● phone 972.687.9231 ● fax 972.458.8119