Attendee Checklist

We have created a comprehensive checklist for attendees to use as a guide before, during and after Exhibitions Day.

It’s time for our virtual day of action! Here is a list of activities for you to consider. All information is located at www.exhibitionsday.org

Did you watch these videos/webinars?
- New to Advocacy? Tips for Exhibitions Day
- How to Share Your Story
- Social Advocacy
- GoLIVE Together Update
- IAEE GBAC Initiative Update

Did you download?
- The #ExhibitionsDay social media teasers
- Tip sheet for New to Advocacy? video
- Tip sheet for How to Share Your Story video
- Legislative Priorities 1
- Legislative Priorities 2
- Legislative Priorities 3
- Legislative Priorities 4 & 5
- Issue Brief for H.R. 6697: Local Chamber, Tourism, and 501(c)(6) Protection Act
- The social media toolkit

Do you know how to contact?
- Your U.S. Senators
- Your U.S. Representatives
- Your Governor
- Your State Senator
- Your State Representative
- Your local Mayor
- Your local City Council
- Your City Council Representative

Did you post?
- To LinkedIn (and tag IAEE)
- To Twitter
- To Facebook
- To Instagram

Did you?
- Complete an ambassador form (for IAEE members)
- Reference other advocacy tools
- Send an email to: ________________________________________________________________
- Send an email to: ________________________________________________________________
Send an email to: __________________________________________________________
Send an email to: __________________________________________________________
Send an email to: __________________________________________________________
Send an email to: __________________________________________________________
Talk to: __________________________________________________________________
Talk to: __________________________________________________________________
Talk to: __________________________________________________________________
Talk to: __________________________________________________________________
Request a meeting: ________________________________________________________
Request a meeting: ________________________________________________________
Request a call: ____________________________________________________________
Request a call: ____________________________________________________________